



LESSON ENROLMENT FORM

PUPIL'S SURNAME:

PUPIL'S FIRST NAME:

D.O.B.:/...../.....

PUPIL'S HOME ADDRESS.....

.....

SUBURB..... POSTCODE:.....

Lesson: _____
Time: _____
Day: _____
Instructor: _____

NAME OF PRIMARY CONTACT:

NAME OF SECONDARY CONTACT:

RELATIONSHIP:

RELATIONSHIP:

PHONE (H):

PHONE (H):

MOBILE:

MOBILE:

EMAIL ADDRESS:

I would like to subscribe to Gullivers newsletters webpage, YES NO (Please Circle)

How did you hear about GULLIVERS?.....

N.B. Please indicate if the centre should be aware of anything in the pupil's medical history that might need special consideration during instruction

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Siblings Enrolled:

I have READ a copy of the terms and conditions (OVERLEAF) as applicable to the above named pupil/s and unconditionally accept those conditions.

I HAVE ALSO BEEN GIVEN A COPY

.....
Signed (by parent/guardian if under 18 years)

...../...../.....
Enrolment Date
Attending Staff.....

GULLIVERS TERMS & CONDITIONS- LESSONS ONLY

Pupils enrolled in swimming lessons have two payments options. Ezi-Debit weekly payment plan or lump sum payments by the Swim Term.

- **Ezi Debit EASY WEEKLY Payment Plan**

At enrolment :

- Sign the Ezi Debit payment contract
- Provide verification of bank account details
- Pay Fees in advance across the counter for the first week plus the following week.
- Be advised Ezi Debit payments are withdrawn from accounts on the Friday prior to the week for which payment is made.
- Regular withdrawals start at the end of the second week of instruction so fees are always maintained one week in advance.
- **All Ezi Debit Fees are to be paid continuously until the week after written notice of resignation is received**
- **There is no minimum enrolment period for Ezi debit pupils**
- **Ezi Debit Pupils can resign at any time with ONE WEEK'S WRITTEN NOTICE**

Resignation Process for Ezi Debit Pupils - One week's notice (one more payment after notice given)

Written resignations accompanied by the Ezi Debit Amendment/Cancellation Form may be tendered any day during the week prior to finishing. Fees then cease to be deducted after the very next payment is deducted

- Notice can only be tendered in writing personally at reception, not to the Instructor.
- Phone, email and fax messages are NOT acceptable

Full "SWIM TERM" PAYMENT PLAN

Pupils enrolling under the Full "Swim Term" Payment Plan will pay lump sum fees (depending on the duration of the respective "Swim Term" or pay fees pro-rata for the remainder of the "SWIM Term" as advised.

NOTE "Swim terms" do not match school terms. Pupils enrolled on the full term payment plan are advised there is a no refund policy for any part of fees not utilized for whatever reason. Where long term injury or sickness prevents a pupil's attendance the balance of fees (less one week) will be held in credit pending that pupil's continuation. Credit can be transferred to a sibling but where credit is not utilised within twelve months it becomes invalid.

MAKE-UP OR RESCHEDULED LESSONS

Missed lessons may be made up subject to the following conditions:

- Prior notice must be given to reception (not the Instructor) - no later than 1hr prior to the scheduled lesson. This is so we can make your booked spot available to others.
- Where prior notice has been given the missed lesson may be made up at any time while the pupil is enrolled.
- Advance bookings for make-ups cannot be made. Phone on the day to check for availability.
- Pupils booking a make-up pay a re-booking Administration Fee of \$4.00
- **Accrued unused makeups as far back as 2 years available for pupils re-enrolling after any break of less than 1 year. provided that it is within 2 years of resignation.**
- **Make-ups are not valid while a pupil is not enrolled.**
- Make-ups cannot be transferred to other pupils or used as credit

Unable to schedule make-up lessons?

Here are some suggestions. Book a double lesson, come on Saturday or a Sunday, Pupil Free Day, School Vacation periods or parents' annual leave. There is no credit for make-ups not used.

What happens when pupils are away due to annual holidays or prolonged absence

Pupils on Ezi Debit can elect to either:

- Catch up the missed lessons using the make-up procedure (you retain your lesson spot)
- Alternatively you may cancel payments, (giving one week's notice) surrender your lesson spot and rebook at a later date. Your lesson spot cannot be reserved pending your resumption and upon your resignation will be offered to other pupils

Pupils on Term Payments can either:

- Catch up the missed lessons using the regular make-up procedure, or
- Forfeit the following week's fees after the time of advising reception as the one week's notice and have the balance of the Term Fees credited pending resumption. Fees held in credit are automatically forfeited if pupils or a sibling do not resume within 12 months. There can be no refunds for unused fees.

Holidays: Lessons continue throughout all school holiday periods. Pre-notified absences for term or annual holiday periods can be replaced under make-up conditions providing prior notice is given to reception.

WE ARE CLOSED ON ALL PUBLIC HOLIDAYS. Lessons scheduled for these days will be replaced with a **Free** "public holiday" make-up.